



Employment Application

(First) (M) (Last) (Email)

Current mailing address:

(Street/PO) (City/Town) (State) (Zip Code) (Home #) (Cell #)

What Position(s) are you applying for?: _____

Personal Information:

Are you comfortable lifting 50- 75 lbs regularly? _____

What experience do you have with heavy equipment?

Desired Pay Range: _____ Minimum Pay: _____

Date Available to Start?: _____

Days/Times Available each week: _____

List 10 actions you believe are part of the general job description you are applying for at Henderson's

- 1) _____ 2) _____ 3) _____ 4) _____
- _____ 5) _____ 6) _____ 7) _____
- _____ 8) _____ 9) _____ 10) _____

List three things that are important to you in your work environment:

List three characteristics that best describe you 1) _____

2) _____ 3) _____

List Activities or Interests outside of work:

Why do you want to work here?

Legal:

Have you ever been convicted of a felony? _____ If yes, list date and place. _____

Driver's License # _____ State of Issue _____ Expiration Date _____

Do you have a CDL license? _____ If so, what type? _____

Has any license, permit or privilege ever been suspended or revoked? _____

If yes, please explain: _____

Have you had a traffic accident in the past 5 years? _____

Last traffic accident date? _____ Were you at fault?: _____

Explain, if any: _____

Traffic convictions and forfeitures for the past five years (other than parking violations).

Location _____ Date _____ Charges _____

Location _____ Date _____ Charges _____

Emergency Contact:

(Full Name) (Street/PO) (City/Town) (State) (Zip)

Relationship _____

Telephone # _____ - _____ - _____ (Cell) Telephone # _____ - _____ - _____ (Work)

Employment Information:

Please list your 3 most recent/relevant employers. Include any additional jobs in your resume.

Employer #1

(Business Name) (Supervisor's Name) (Supervisor's Job Title)

(Employer's Address, City, State) (Email) Tel. # _____ - _____ - _____

Starting Pay _____ Ending Pay _____

Job Title: _____ From: ____/____/____ To: ____/____/____

Ongoing Resigned Terminated Temporary Position

Explanation: _____

Responsibilities _____

Yes, you have my permission to call this person as a reference.

No, I do not want you to contact this person for a reference.

(Signature)

(Date)

Employer #2

(Business Name) (Supervisor's Name) (Supervisor's Job Title)

(Employer's Address, City, State) (Email) Tel. # ____ - ____ - ____

Starting Pay _____ Ending Pay _____

Job Title: _____ From: ____/____/____ To: ____/____/____

Ongoing Resigned Terminated Temporary Position

Explanation: _____

Responsibilities _____

- Yes, you have my permission to call this person as a reference.
- No, I do not want you to contact this person for a reference.

(Signature) **(Date)**

Employer #3

(Business Name) (Supervisor's Name) (Supervisor's Job Title)

(Employer's Address, City, State) (Email) Tel. # ____ - ____ - ____

Starting Pay _____ Ending Pay _____

Job Title: _____ From: ____/____/____ To: ____/____/____

Ongoing Resigned Terminated Temporary Position

Explanation: _____

Responsibilities _____

- Yes, you have my permission to call this person as a reference.
- No, I do not want you to contact this person for a reference.

(Signature) _____ (Date) _____

Education:

GED: _____ (Name & Address) _____ (Graduation Year)

High School#1: _____ (Name & Address) _____ (Graduation Year)

Colleges/Universities: _____ (Name & Address) _____ (Graduation Year)

Please list any additional **Classes, Workshops or Certifications** that pertain to this field:

Please list your **Professional Skills** relating to Arboriculture, Horticulture, Landscaping or Design:

Please list any **Professional Interests** relating to Arboriculture, Horticulture, Landscaping or Design:

Work Related References:

1. Name: _____ Telephone #: _____
Address: _____ Position/Company _____

How long has this reference known you? _____

Under what circumstances has this reference known you? _____

2. Name: _____ Telephone #: _____
Address: _____ Position/Company _____

How long has this reference known you? _____

Under what circumstances has this reference known you? _____

3. Name: _____ Telephone #: _____
Address: _____ Position/Company _____

How long has this reference known you? _____

Under what circumstances has this reference known you? _____

Additional Information I would like you to add about my values, desires and work ethic:

The facts set forth above in my application for employment are true and complete. I understand that false statements or omission of information on this application or any other employment form may lead to dismissal or denial of employment. You are hereby authorized to make any investigation of my personal history, financial, criminal, credit and motor vehicle records through any investigative or credit agencies or bureaus of your choice. You are also authorized to administer personality profile tests and verify my back ground. A criminal record or sentence is not an automatic

disqualification for employment. I agree to submit to any drug or alcohol testing prior to or after employment and I agree to submit to a medical evaluation, if required.

In making this application for employment, I also understand that an investigative consumer report may be made whereby information is obtained through personal interviews with my neighbors, friends or others with whom I am acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living. I understand that I have the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of this investigative consumer report. In exchange for the consideration of my employment application by the company, I hereby release and forever discharge the company (including its directors, officers, employees and agents) and my past and/or present employers (their directors, officers, employees and agents) from any liabilities which may result from an investigation of my past and/or present employment or from the disclosure of such information. I authorize persons to answer all questions asked concerning my ability, character, reputation and previous employment record.

I understand that if my application is accepted that employment with this company at all times is employment "at will". It is further understood that this "at will" relationship may not be changed by any written document, verbal statements, or by conduct unless such change is specifically acknowledged by an authorized executive of the company. I further understand that my "at will" employment may be terminated at any time by myself or the company and includes no guarantee, contract or promise of employment for any specific length of time. I understand that the first two weeks with HTS is considered a trial period, and that my official start date will be after it is over. In the third week of work with Henderson's Tree Service, LLC. I will have a review with the co-owners to determine any improvements to my performance deemed necessary, my rate of pay, and anything else the owners feel is pertinent to my success as an employee. I further understand that the first ninety (90) days of employment is a new hire introductory period.

I UNDERSTAND THAT HENDERSONS IS A DRUG & TOBACCO FREE WORK PLACE: _____
(Initial)

Full Name _____ Date _____

Signature of Applicant _____

*****Please complete this form in its entirety and Email to info@hendersonstreeservice.com or Deliver to:**

**Henderson's Tree & Garden Services
1542 Route 14
White River Junction, VT 05001**

**If you have any questions or wish to follow up on a submitted application please call:
802.296.3771**